

Research & Development Officer 2021 – Job Description

Working for an osteopathic charity, this role is part time. It requires someone who is flexible, innovative, and able to demonstrate leadership in quality enhancement and research. The post is 0.2 FTE (equivalent to one day a week), and most of the role can be achieved remotely (working from home).

Qualifications: PhD and teaching experience essential.

Applicants should submit their CV to info@lso.ac.uk by 30th November 2021.

Title of Post	Research & Development Officer
Salary	£35k pro-rata (£7k per annum)
Accountability	Senior Management Team
Reporting to	Course Leader
Overall responsibilities	To develop the LSO research base, supporting student research and guiding in-house research. To support staff development. To provide guidance to the Senior Management Team concerning course development, quality assurance issues and organisational matters.
Key tasks	<p>To develop the LSO research base & awareness by:</p> <ul style="list-style-type: none">- sourcing, evaluation and dissemination relevant research- supporting or leading staff in research activities- developing a strategy to guide undergrad research- producing articles for publication- support the development of post-grad activities <p>To support staff appraisal activities, assisting staff to generate personal and professional action plans, and organise research related staff development activities.</p> <p>To assist in the generation and analysis of quality assurance data from various sources, and strategise the implementation of enhancement activities.</p> <p>To assist in the preparation of documents and reports for internal use and external agencies-</p> <p>To attend and participate in meetings and committees as required.</p> <p>To undertake other tasks as required from time to time</p>
Essential attributes	PhD level qualification. Teaching experience. Publication / conference experience.
Desirable attributes	Teaching qualification. Osteopathic qualification.